

RUN, HIDE, TELL PROCEDURE

Aim:

To advise on being prepared and how to respond in the event of a terror attack.

Although such events are rare it is important to be prepared and to plan your response to minimize any risk and to stay safe.

Procedure:

- If you hear gunshots, you must think about the safest option.
- If you can see a safe route, run quickly, leaving belongings behind and insist that others do the same. Do not let others' indecision slow you down.
- If you are able to leave the building by a safe route, run making sure your escape route is safe. Avoid dead ends and bottle necks. If you can't escape, hide behind a solid physical barrier. If you are able lock yourself in a room and move away from the door.
- Keep silent until you are sure it is safe. Turn your phone to silent and turn off vibrate.
- If you are sure it is safe to do so, phone the police on 999 and give them all the information on your whereabouts and what you know about the incident ie how many people are involved and any identification.
- Be aware that the police will not be able to identify you from the terrorists so keep safe until you have made yourself known to the police or you are certain it is safe.
- In general, everyone should remain vigilant and report any suspicious behaviour or activity to the police or to anyone on the school team.

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